

May 2, 2017

To: All Faculty
From: LBCCFA

**TIMELINE FOR POLITICAL ACTION COMMITTEE AND MEMBERSHIP
CHAIRPERSON ELECTION:**

1. Date of Announcement of vacancies and terms of office: *Tuesday, May 2, 2017.*
2. Dates for Declaration of Candidacy/Nomination: *Distributed to on campus faculty mailboxes Tuesday, May 2, 2017 and due back Tuesday, May 16, 2017 by 12 noon to LBCCFA ballot box located in mailrooms at each campus or LBCCFA mailbox at LAC (O3).*
3. Date by which to request a ballot if faculty member is on official leave from College (i.e. sabbatical or medical leave): *Monday, May 22, 2017 – notify LBCCFA Office via email at ccalbccooffice@gmail.com.*
4. Date ballots will be distributed: *Tuesday, May 23, 2017 ballots will be delivered to faculty mailboxes at each campus.*
5. Dates when voting will take place: *Begins Tuesday, May 23rd – ends **Tuesday, June 6, 2017– deadline 12 noon.** Ballots need to be in LBCCFA ballot box located in the mailrooms at each campus and at the Library Circulation Desk at LAC.*
6. Date, time and place where ballots will be counted: *Tuesday, June 6, 2017 at 3:00pm. Location: LBCCFA Office, 4421 E. Village Road, Long Beach.*
7. Date of announcement of results: *no later than Monday, June 12, 2017.*
8. Dates and timelines for run-off election, if necessary: *Tuesday, June 19 – Tuesday, June 26, 2017 deadline 12 noon, ballots need to be in LBCCFA ballot box located in the mailrooms at each campus.*
9. Deadline for filing of challenges to initial election: *12:00 noon on the 10th (calendar) day, following the announcement of the results of the election.*

Timeline for the Elections will also be posted on the Long Beach City College Faculty Association (LBCCFA) website: <http://longbeachcca.org/documents/>